



## SOLICITATION SIGNATURE PAGE

(Please attach to Goal Setting Worksheet and API Recommendation Form)

Department/Division Facilities Development and Operations / Facilities Management

Request for Pre-qualification of Vendors for Electrical Services,  
Lump Sum, Term Contract

Project Name/Number \_\_\_\_\_

Contract Manager Amanda Ray

Phone/ E-mail 561-233-2014 / alray@pbcgov.org

Estimated Date of Advertising TBD Estimated Dollar Value of Project \$1,339,324.00

Type of Solicitation Pre-Qualification

### DEPARTMENT/DIVISION/OFFICE

### SIGNATURE AND DATE

Originating Department/Division

By 2/16/23

Department/Division Director

Bl. Emma L. Galt Kelly 2/17/23

OEBO

DeDige

Goal Setting Committee Chairperson

\_\_\_\_\_

**GOAL SETTING**  
**Project Summary Worksheet**  
**Availability Adjustment/Weighting**

ORIGINATING DEPARTMENT: Facilities Development & Operations

DATE: February 7, 2023

SOLICITATION NAME: Request for Pre-qualification of Vendors for Electrical Services, Lump Sum, Term Contract

PROJECT No.

TYPE OF SOLICITATION: PRE-QUALIFICATION

CATEGORY: GOODS & OTHER SERVICES

SCOPE OF PROJECT:

Requesting a new solicitation be awarded to replace CMA 18012 Purchasing Pre-qualification contract for electrical services for various locations throughout Palm Beach County. The current contract term is 6/20/18 - 6/19/23 and as of date, the County has ordered \$1,134,360.97. The new solicitation will consist of three Lots (Lot #1 County-wide excluding Glades Area and Airports; Lot #2 Glades Area and Lot #3 Airports). Facilities Development & Operations, Water Utilities, Engineering, Parks and Recreation, and Airports will be users of the new contract. The estimated funding amount for the 5-year term is approximately \$1,339,324.

COMMODITY CODE	PRIMARY DISCIPLINE/TRADE DESCRIPTION	ESTIMATED COST	PERCENTAGE OF PROJECT COST
91082	Wiring and Other Electrical Maintenance and Repair Services		0.00%
91438	Electrical		0.00%
			0.00%
			0.00%
			0.00%
			0.00%
			0.00%
			0.00%
		\$1,339,324.00	100.00%
		<b>\$1,339,324.00</b>	<b>100.00%</b>

**AVAILABILITY**

				RACE/ETHNICITY						TOTAL FIRM	PERCENT OF WORK
COMMODITY	SBE	WBE	M/WBE	AABE	NABE	HABE	ABE	Total S/M/WBE	NON-S/M/WBE		
91082			0					0	0		0.00%
91438			0					0	0		0.00%
0			0					0	0		0.00%
0			0					0	0		0.00%
0			0					0	0		0.00%
0			0					0	0		0.00%
0			0					0	0		0.00%
0			0					0	0		0.00%
0			0					0	0		0.00%
0			0					0	0		0.00%
0	20		9	5		4		29	76	105	100.00%
<b>Total</b>	<b>20</b>	<b>0</b>	<b>9</b>	<b>5</b>	<b>0</b>	<b>4</b>	<b>0</b>	<b>29</b>	<b>76</b>	<b>105</b>	<b>100.00%</b>

COMMODITY AVAILABILITY										WEIGHT
COMMODITY	SBE	WBE	M/WBE	AABE	NABE	HABE	ABE	Total S/M/WBE	NON-SMWBE	
91082	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.000
91438	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.000
0	0.19048	0.00000	0.08571	0.04762	0.00000	0.03810	0.00000	0.27619	0.72381	1.000
<b>TOTAL</b>	<b>0.19048</b>	<b>0.00000</b>	<b>0.08571</b>	<b>0.04762</b>	<b>0.00000</b>	<b>0.03810</b>	<b>0.00000</b>	<b>0.27619</b>	<b>0.72381</b>	
<b>X 1</b>	<b>19.05%</b>	<b>0.00%</b>	<b>8.57%</b>	<b>4.76%</b>	<b>0.00%</b>	<b>3.81%</b>	<b>0.00%</b>	<b>27.62%</b>	<b>72.38%</b>	

YTD UTILIZATION:

SBE	MBE	WBE	AABE	NABE	HABE	ABE

**GOAL SETTING**  
**Project Summary Worksheet**  
Availability Adjustment/Weighting

ORIGINATING DEPARTMENT: Facilities Development & Operations

DATE: February 7, 2023

SOLICITATION NAME: Request for Pre-qualification of Vendors for Electrical Services, Lump Sum, Term Contract

PROJECT No. \_\_\_\_\_

TYPE OF SOLICITATION: PRE-QUALIFICATION

CATEGORY: GOODS & OTHER SERVICES

**AVAILABLE APIs:**

SBE Price Preference

**DEPARTMENT RECOMMENDED API:**

SBE Price Preference

DEPARTMENT REPRESENTATIVE NAME

DEPARTMENT REPRESENTATIVE SIGNATURE

**OEBO RECOMMENDED API:**

OEBO REVIEWER NAME

OEBO REVIEWER SIGNATURE

GOAL SETTING COMMITTEE DETERMINATION

Ordinance Reference: \_\_\_\_\_

GOAL SETTING COMMITTEE CHAIRPERSON NAME

GSC DATE: \_\_\_\_\_

GOAL SETTING COMMITTEE CHAIRPERSON SIGNATURE

Vendor ID:	Complete Vendor ID	City(ies):	Select a City
Company / DBA / Vendor Name:	Legal Business or Alias or Doing Business As or Vendor Name	Zip Code(s):	1 - 334
Commodity / Services:	x (91082) Wiring and Other Electrical Maintenance and Repair Services x (91438) Electrical	Email Address:	Email Address
		Phone Number:	Phone Number

EBO Vendors: ☐

Search Results					
Page 1 of 5 (105 vendors)		Page Size: 25	Keyword Search:		
Vendor ID	Company Name	Alias / DBA Name	Address	Contact Name	Emails

Search Criteria					
Vendor ID:	Complete Vendor ID	City(ies):	Select a City		
Company / DBA / Vendor Name:	Legal Business or Alias or Doing Business As or Vendor Name	Zip Code(s):	1 - 334		
Commodity / Services:	x (91082) Wiring and Other Electrical Maintenance and Repair Services x (91438) Electrical	Email Address:	Email Address		
		Phone Number:	Phone Number		
EBO Vendors:	<input checked="" type="checkbox"/>	Certification Type:	<input type="checkbox"/> SBE <input type="checkbox"/> S/WBE <input type="checkbox"/> S/MBE & S/M/WBE	Business Owner:	
Gender:	<input type="checkbox"/> Female <input type="checkbox"/> Male	Race(s):			

Search Results					
Page 1 of 2 (29 vendors)		Page Size: 25	Key		
Vendor ID	Company Name	Alias / DBA Name	Address	Contact Name	Emails

## Solicitation Review and API Recommendation

Department/Division Facilities Development & Operations/Facilities Management  
Project Name/Number Request for Pre-qualification of Vendors for Electrical Services, Lump Sum, Term Contract  
Contract Manager Amanda L. Ray  
Phone/e-Mail 561-233-2014/ alray@pbcgov.org  
Estimated Date of Advertising TBD Estimated Dollar Value of Project \$1,339,324.00  
Type of Solicitation Pre-Qualification

The following steps have been taken in the review of the scope of services and terms:

### EARLY/FORMAL REVIEW\*

- ☒ A review of the Terms and Conditions of the solicitation and contract has been reviewed and removed any language or conditions that may adversely impact S/M/WBE firms to respond.
- ☐ Special contract requirements are included due to the following:

- ☒ This solicitation has been reviewed to identify opportunities for De-Bundling or Aggregating to increase competition among S/M/WBE firms.
- ☐ This solicitation review has considered and determined this contract is sized to maximize S/M/WBE participation in the bidding process. The following steps were taken:

The solicitation will be divided up into three separate lots (Lot 1 County-wide excluding Airports and Glades & Lot 2 Glades area and Lot 3 Airports) in order to maximize SBE participation. This will allow vendors to become pre-qualified for the Lot they wish to participate in.

- ☐ The following opportunities have been combined to increase the competition among S/M/WBE firms:

- ☐ The selection criteria will not unnecessarily restrict competition or adversely impact the ability for S/M/WBE firms to respond or participate as subcontractors. The following steps were taken:

- ☒ The project will be advertised for a minimum of 30 days unless where practical or for a longer period if required by state law.
- ☒ Researched relative availability for the particular good or service at the prime and subcontractor levels.
- ☒ Consult with department management which API will create maximum opportunity for S/M/WBEs or prepare Waiver.
- ☒ Complete Goal Setting form with backup documentation.
- ☐ The originating department has determined there are no S/M/WBE subcontracting opportunities and have included documentation associated with the **No API** recommendation on the Goal Setting Worksheet.
- ☒ Forward to the OEBO for review.
- ☒ If the OEBO agrees, submit to the Purchasing or Originating Department.
- ☒ If the OEBO disagrees, change and submit to Purchasing or Originating Department.

**MANDATORY REVIEW**

Complete Department Goal Setting Form, attach to Solicitation Document and forward to the OEBO for the Goal Setting Committee.

\*A Solicitation Signature Page should be attached and signed at each step of the review process.